

## MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 15<sup>th</sup> JUNE 2006 AT 7.45PM

The following Councillors were in attendance: Cllr J Parsons (Vice Chairman, acting chairman for meeting), Cllr J Catterall, Cllr Mrs G Parsons, Cllr C Redpath, Cllr T Slater.

**20/06 PUBLIC QUESTION TIME** - none

**21/06 APOLOGIES AND REASONS FOR ABSENCE** – Cllr J Green, Cllr J Faulkner, Cllr Mrs C Mitchell (all business)

**22/06 SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE** – This was deferred to the next meeting

**23/06 MINUTES OF THE MEETING HELD ON THURSDAY, 18<sup>th</sup> MAY 2006**

Minutes of the meeting held on Thursday, 18<sup>th</sup> May 2006 were agreed and signed.

**24/06 DECLARATIONS OF INTEREST** - None

**25/06 MATTERS ARISING FROM THE MINUTES**- none

**26/06 CASUAL VACANCY**

The Clerk reported that notices from CDC had been placed on the noticeboards. The date of 7<sup>th</sup> June had now passed and the Clerk was waiting to hear whether a poll had been requested.

**27/06 PLANNING**

**27.1/06** It was **RESOLVED** to accept the Planning Decisions as discussed at the Planning Meeting held on Thursday, 15<sup>th</sup> June 2006 at 7.00 p.m and recorded in the Minutes.

**28/06 FINANCE**

**28.1/06 Budget Status and Balance at Bank**

The clerk advised that the current balance at bank was £24,016 with projected expenditure and year end balance as set out on the monthly budget sheet.

**28.2/06 Bills for Payment**

It was **RESOLVED** to approve the following bills for payment :

▪ Clerk's Salary less Income Tax plus Expenses	£324.26
▪ Income Tax on Clerk's salary	£83.16
▪ SLCC (audit book – Governance and Accountability)	£16.99
▪ George Buchanan	£436.95
▪ HGM Limited	£240.00

The cheque for GRCC membership fee in the sum of £25 would be signed at the July meeting as the Clerk had found out (since publication of the agenda) that the council had been billed early.

**28.3/06 Confirmation of cheque payments made since last agenda**

It was **RESOLVED** to confirm the following cheque payments made since last agenda

▪ Tetbury Catering Ltd	£56.25
▪ HGM Ltd	£160.00
▪ Clerks Salary less Income Tax plus Expenses	£367.70
▪ Income Tax and NI on Clerk's Salary	£107.78
▪ Allianz Cornhill – Renewal of Insurance Policy	£646.34

**28.4/06 Parish Council Accounts for the year 2005/06**

The Clerk advised Members that the internal external audit had been carried out by Mr G Merrick. Members **RESOLVED** to accept the audited accounts. Members **RESOLVED** to accept the Statement of Accounts at section 1 of the annual return. Members **RESOLVED** to approve the Statement of Assurance at section 2 of the annual return. The annual return was then signed by the Vice Chairman (acting chairman of the meeting) and Clerk.

**28.5/06 Approve New Deposit Account**

It was **RESOLVED** to approve the 30 day notice account with Lloyds TSB. This was an interest bearing account, interest would be paid direct to the new account. It was **RESOLVED** to approve the opening transfer of £15,000 from the current account.

**28.6/06 Appeal Against Notice of Penalty Determination (Employers Annual Return)**

An appeal had been submitted to the Inland Revenue against the fine and the Clerk was waiting for the outcome.

**28.7/06 Financial Projections**

Suggestions were made about building up reserves, but the matter was referred to finance committee to look at as from the start of the budget process in September/October.

**29/06 AVENING PLAYING FIELDS**

This item was deferred due to the absence of Cllr Ms C Mitchell

**30/06 TRAFFIC IN AVENING**

**30.1/06 Road features**

Cllr T Slater would start to draw up a list as part of his portfolio holders remit.

**31/06 BLUE SKY**

**31.1/06 Corporate Branding of Parish Council**

This item was deferred

**31.2/06 Archiving of Material in Memorial Hall**

This item was deferred

**31.3/06 Avening Parish Council Newsletter**

Cllr T Slater reported that all newsletters had been delivered (except for about 5 houses). The second newsletter was underway and portfolio holders were reminded to write and send their portfolio remit to Cllr T Slater for inclusion.

**31.4/06 Parish Plan**

Cllr Mrs G Parsons had produced a table setting out projects, partners, estimated costs and timescale. Portfolio holders were asked to look at this for the next meeting. The village maintenance plan may be able to be incorporated. This table would help with budgeting and prioritising projects.

**32/06 VILLAGE MAINTENANCE**

**32.1/06 Avening Spring Clean**

Cllr C Redpath reported that the event had gone well and there had been good press coverage. All those who helped were thanked for their time. Another event may be planned later in the year.

**33/06 CORRESPONDENCE FOR ACTION**

- BBC Radio Gloucestershire letter from Chris Brierley – it was agreed to ask him along to a winter meeting to talk about press coverage of events and how to raise profile in the media
- Gloucestershire County Council: Parish/Town Council Test Group reply by 20<sup>th</sup> June – no-one was available
- Annual updating conference for Clerks and Councillors – (GAPTC) Thurs 29<sup>th</sup> June 2006 – no-one was available
- CPRE (Gloucestershire) invite to AGM 5<sup>th</sup> July – Cllr Mrs G Parsons may attend
- Discuss and respond to consultation document "Consultation on changes to Mental Health Services proposed by the Gloucestershire Partnership NHS Trust" – Cllr J Parsons gave some background, but the council did not have any comment.
- Strouds Living Landscapes Project – Rodborough Community Hall 5<sup>th</sup> July – no one was available to attend
- Composting promotion via CDC – there were no appropriate events to advise CDC of
- Safer Cotswolds 12<sup>th</sup> July – Cllr J Faulkner would be asked if he was able to attend as portfolio holder for crime

**34/06 OUTSTANDING ISSUES**

**34.1/06 New Bus Shelters**

**High Street / Sandford Leaze and Mays Lane**

Although these projects were currently on hold comments and letter had been received from a resident re the Sandford Leaze shelter. The letter will be held on file until the project becomes active again and the resident notified.

**Lawrence Road / Hampton Hill**

Hampton Hill – the final tidy of the site was in hand

**34.2/06 Bus Stop - Bell Inn / Rectory Lane**

This matter would now come off of the agenda as no progress had been made with the County

**34.3/06 Parking in the Bus Stop opposite the Memorial Hall**

There had been no further complaints and the matter would be taken off the agenda

**34.4/06 Land Registry – Registration of Land**

The index map search had been received all 3 areas were unregistered. The deeds to the Hall would be first priority to locate. The playing fields land was registered and the clerk would apply for the "care of" address to be changed to the current clerk.

The date of the next Avening Parish Council will be on

**Thursday, 13th July 2006** at 7.45 p.m.

in Avening Memorial Hall

There being no further business the meeting was closed at 9.40 pm